



2725 Judge Fran Jamieson Way, Bldg. B  
 Viera, Florida 32940  
 Telephone: (321) 690-6890  
 Fax: (321) 690-6827  
 www.spacecoasttpo.com

**SPACE COAST TRANSPORTATION PLANNING ORGANIZATION  
 EXECUTIVE COMMITTEE  
 APPROVED MINUTES OF APRIL 14<sup>TH</sup>, 2011  
 BREVARD COUNTY GOVERNMENT CENTER  
 2725 JUDGE FRAN JAMIESON WAY  
 BLDG. C, 3<sup>RD</sup> FLOOR, FLORIDA ROOM  
 MELBOURNE, FLORIDA**

**TPO MEMBERS PRESENT:**

Mayor Larry Schultz, Chairman	City of Rockledge
Councilwoman Stephany Eley	City of West Melbourne
Councilwoman Kathleen Meehan	City of Melbourne
Commissioner Chuck Nelson	BOCC District 2
Mayor Rocky Randels	North Beaches Coalition

**OTHERS PRESENT:**

Bob Kamm	Space Coast TPO
Paul Gougelman	Space Coast TPO Attorney
Laura Carter	Space Coast TPO
Diana McCartney	Space Coast TPO
Georganna Gillette	Space Coast TPO
Kim Smith	Space Coast TPO
Steven Bostel	Bostel Consulting

**1. CALL TO ORDER OF THE SPACE COAST TPO EXECUTIVE BOARD**

Mayor Schultz called the meeting to order at 11:51 a.m.

**2. APPROVAL OF MINUTES – MARCH 10, 2011**

*Motion by Mayor Randels, second by Commissioner Nelson to approve the minutes of March 10, 2011 meeting. Hearing no objections, the motion passed unanimously.*

**3. RECOMMENDATION RE: EXECUTIVE DIRECTORS PERFORMANCE EVALUATION**

Mr. Gougelman stated that he received the Executive Committee members evaluations, and has compiled the comments and scores in a summary memorandum. Mr. Gougelman commented that the average score of 6.66 out of 7.0 was extremely good and reflects the excellent performance of Mr. Kamm.

***Motion by Councilwoman Eley, second by Councilwoman Meehan to forward the evaluation summary to the full board for approval. Hearing no objections the motion was approved.***

Mr. Kamm was asked to review the evaluation form and the various categories and to provide feedback at a future meeting with recommendations on areas that should be modified.

#### **4. DISCUSSION RE: STRATEGIC PLANNING**

Ms. Holt reported on the strategic planning effort that staff has been working on. Ms. Holt reviewed the table provided in the package that identified the vision, mission and goals previously adopted by the TPO that already exist in various documents or previous strategic planning exercises.

Ms. Holt reported that the TPO staff met in December and conducted a values exercise and chose commitment, quality and integrity, as the TPO's values. Ms. Holt noted that these are the same values that were selected by staff in 2002 when the County underwent a strategic planning exercise.

Chairman Schultz stated that his objective of developing a plan for the TPO was to put together a strategic plan for the organization, and to perhaps use the plan to evaluate how well the TPO is doing on a regular basis, possibly annually. Chairman Schultz stated that goals should reflect objectives, which are then reflected in the strategies. The Strategies are done on a day to day basis to pursue a particular goal.

Following further discussions by the members and the idea to develop a potential Top 10 list, Ms. Holt asked if they would provide their cities or agencies strategic plan or goals, as well as any comments or feedback that would help formulate and move our plan forward.

#### **5. ADJOURN**

Hearing no further comments the meeting was adjourned.

***As approved by the SCTPO Executive Committee on May 17, 2011.***