



Space Coast Transportation Planning Organization

Brevard County Government Center
2725 Judge Fran Jamieson Way, Melbourne, Florida
Building C, 3rd Floor, Florida Room

Meeting Date: Thursday, May 12, 2011

APPROVED MEETING MINUTES

Agenda

- Item 1. Call to Order
- Item 2. Approval of Minutes, April 14, 2011
- Item 3A. Technical Advisory Committee/Citizens Advisory Committee Report
- Item 3B. Bicycle/Pedestrian/Trails Advisory Committee Report
- Item 3C. Space Coast TPO Executive Committee Report
- Item 3D. Transportation Disadvantaged Local Coordinating Board Report
- Item 4A. Approval RE: Committee Appointments
- Item 4B. Approval RE: Finance and Budget
- Item 4C. Approval RE: 2011 FDOT Certification Review
- Item 4D. Approval RE: First Amendment to Agreement for Legal Services
- Item 5A. Legislative Issues
- Item 5B. Adoption RE: Resolution 11-22, Complete Streets Policy
- Item 6A. Adoption RE: FY 2011 Revised Project Priorities, Phase II 90 Day List
- Item 6B. Approval RE: Space Coast TPO Guidelines for Project Programming Recommendations
- Item 6C. Adoption RE: FY 2011 Space Florida Spaceport Project Priorities 90 Day List
- Item 6D. Approval RE: Executive Directors Performance Evaluation
- Item 6E. Adoption RE: Resolution 11-23, Amendment to the FY 2011-2015 TIP
- Item 7A. Spaceport Area Transportation Study Report, Strategic Mobility 21
- Item 7B. Staff Report
- Item 7C. Local Government Report
- Item 7D. Florida Department of Transportation Report
- Item 8A. Public Comment
- Item 9. Adjourn

Space Coast Transportation Planning Organization Board Members:

Commissioner Jerry Allender	Canaveral Port Authority	Absent
Commissioner Andy Anderson	BOCC District 5	Present
Commissioner Mary Bolin	BOCC District 4	Present
Councilwoman Kathleen Burson	City of Titusville	Present
Councilwoman Stephany Eley	City of West Melbourne	Present
Commissioner Robin Fisher	BOCC District 1	Present
Councilman Ken Greene	City of Palm Bay	Absent

Councilman William Higginson	South Beaches Coalition	Absent
Commissioner Trudie Infantini	BOCC District 3	Present
Councilman Mark Larusso	City of Melbourne	Absent
Councilwoman Kathy Meehan	City of Melbourne	Present
Commissioner Chuck Nelson	BOCC District 2	Present
Councilman Mike Nowlin	City of Melbourne	Present
Councilwoman Michele Paccione	City of Palm Bay	Present
Mayor Rocky Randels	North Beaches Coalition	Present
Mayor Larry Schultz, Chairman	City of Rockledge	Absent
Mayor Jim Tulley	City of Titusville	Present
Councilman Jake Williams	City of Cocoa	Present

Others Present:

Bob Kamm	Space Coast TPO Executive Director
Georganna Gillette	Space Coast TPO Staff
Laura Carter	Space Coast TPO Staff
Diana McCartney	Space Coast TPO Staff
Leigh Holt	Space Coast TPO Staff
Steven Bostel	Space Coast TPO Staff
Kim Smith	Space Coast TPO Staff
Lorena Valencia	Florida Department of Transportation
Sue Hann	City of Palm Bay
Paul Gougelman	Space Coast TPO Legal Counsel
Liz Lackovich	District 1 Staff
Linda Mannier	District 3 Staff
Tommy Redmond	District 4 Staff
David Isnardi	District 5 Staff
Mike Powell	TICO Airport
Tuck Ferrell	Friends of the Parkway
Rick Neal	Florida Today
Dennis Kyle	FDOT Brevard Operations
Sue Hann, TAC Chairman	City of Palm Bay
Steve Kuni	Strategic Mobility 21
Larry Mallon	Strategic Mobility 21
Antonio Rovira	East Merritt Island HOA
Rob Salonen	Economic Development Council

Item 1. Call to Order of the Space Coast TPO Board

Vice-Chairman, Councilwoman Meehan called the meeting to order at 9:00 a.m.

Item 2. Approval of Minutes – April 14, 2011

Motion by Mr. Tulley, second by Mr. Nowlin to approve the TPO minutes of April 14th, 2011. Hearing no objections, the motion passed unanimously.

Item 3A. Technical Advisory/Citizens Advisory Committee Report

Ms. Hann reported that there was significant discussion of the Complete Streets Policy but they ultimately endorsed Resolution 11-22 with a change that includes FDOT's participation and support. The Committees also approved the FY 2011 Revised Project Priorities Phase II 90 Day List, Space Coast TPO Guidelines for Project Programming Recommendations, FY 2011 Space Florida Spaceport Project Priorities 90 Day List, and Resolution 11-23 amending the FY11-15 Transportation Improvement Program.

Motion by Mr. Randels, second by Ms. Eley to be in receipt of the TAC/CAC meeting minutes of April 11, 2011. Hearing no objections, the motion passed unanimously.

Item 3B. Bicycle/Pedestrian/Trails Advisory Committee Report

Ms. Gillette reported the BPTAC met on April 25, 2011 at which time two new members. Mr. Corwin, City of Melbourne, and Mr. Fazekas, City of Palm Bay were introduced. Members voted to transmit a letter supporting the Pineda Causeway being chosen for the pilot program allowing bicycles on limited access roadways if the legislation moves forward. Members also voted to endorse the Florida Bicycle Association Education Program and are seeking the TPO Board members support in asking their local law enforcement agencies to get more involved in the education program. The BPTAC also approved the FY 2011 Revised Project Priorities, Phase II 90 Day List for the low bid funding. The next BPTAC meeting will be held June 27, 2011, at 6:00 pm.

Motion by Mr. Tulley, second by Mr. Nelson to be in receipt of the BPTAC meeting summary for April 25, 2011. Hearing no objections, the motion passed unanimously.

Item 3C. Space Coast TPO Executive Committee Report

Mr. Kamm stated there was discussion of the Executive Directors evaluation and a summary of those results are in the agenda package. Chairman Schultz had requested TPO staff develop a Strategic Plan reflecting the goals and objectives of the Space Coast TPO, and there was some discussion of the draft plan to see that staff is in line with the Chairman's desired view for the plan. This item will be brought before the full board at a future date.

Motion by Ms. Paccione, second by Ms. Eley to be in receipt of the Executive Committee meeting minutes of April 14, 2011. Hearing no objections, the motion passed unanimously.

Item 3D. Transportation Disadvantaged Local Coordinating Board Report

Mayor Randels reported that capital funds were available to purchase eight new buses to replace older existing buses, and that there is operating capital to continue running the trolley in Cocoa Beach, Cape Canaveral, and Merritt Island.

Motion by Mr. Anderson, second by Ms. Bolin to be in receipt of the TDLCB meeting minutes of January 25, 2011. Hearing no objections, the motion passed unanimously.

Consent Agenda:

Item 4A. Approval RE: Committee Appointments

Item 4B. Approval RE: Finance and Budget

Item 4C. Approval RE: FY 2011 Certification Review

Item 4D. Approval RE: First Amendment to Legal Services Agreement

Mr. Kamm stated there are additional consent agenda items to be considered. Under Item 4A, Committee Appointments for the CAC, Dawn Bittar as a member representative from the City of Palm Bay and Friley Knight as the alternate member from the City of Cocoa. Item 4D, Approval of 1st Amendment to the Legal Services Agreement. This is to address the need for any special legal counsel that may be outside the expertise of Mr. Gougelman. This is a standard clause to be added to the existing agreement.

Motion by Mayor Tulley, second by Ms. Paccione to approve consent agenda as presented with the additions. Hearing no objections, the motion passed unanimously.

Item 5A. Legislative Issues

Ms. Holt reported that the final Transportation Trust fund sweep amount is \$150 million. The Governor has stated that he did not support sweeping the trust fund and he has not yet signed the budget.

Sweeping changes were made to the Growth Management Bill, with the goal of giving more control over developments to the local jurisdictions. It will now be optional for local governments to require roads, schools, impact fees, and parks. A development cannot be denied because they are deemed unnecessary. The bill also eliminates the requirement that local compensation plans be financially feasible, and local governments must set aside land for population growth. The State would only be involved in Developments of Regional Impact.

The Department of Community Affairs will now be under the new Department of Commerce along with several other agencies. Both the Regional Planning Council and Water Management District's funding was cut by 15 to 20 percent.

The \$118 million for the Flagler line is still in the budget. The Florida League of Cities has voted to send a letter reiterating the importance of this rail line.

There is Space plan funding in the amount of \$16 million in the work program (\$15 million for infrastructure, \$1 million for planning), and the FDOT will be paying for a Statewide Space Port Master Plan.

Ms. Holt continued, the limited access bridge pilot program was eliminated, however it is believed that FDOT may still be able to conduct the study without legislative approval. Staff from FDOT, KSC, and the Merritt Island Wildlife Refuge have met regarding the Sea Loop Trail and the planning for the PD&E study is moving forward.

Mr. Gougelman stated he has received several questions regarding the status of the red light camera legislation. Mr. Gougelman reported it has not been changed. The Growth Management Bill was filed so late it was included under "Trust Funds", House Bill 7207. Mr. Gougelman also reported on Senate Bill 2156, which re-organizes how the State government is set up and establishes a new Department of Economic Opportunity, which basically disassembled the Department of Community Affairs. The Division of Emergency Management will now be under the Governor's office.

Item 5B. Adoption RE: Resolution 11-22, Complete Streets Policy

Mr. Kamm reported the TPO held its second Complete Streets workshop at the end of April, and it is the recommendation of the National Complete Streets Coalition that local planning agencies and local governments develop and adopt their own Complete Streets policy. Resolution 11-22 incorporates guidance from the National Complete Streets Coalition. The policy, which is attached to the resolution, sets out a process to produce a handful of very high quality projects that have the best benefit for the least amount of money. This policy language only pertains to the TPO. The TPO does not have authority over what other local governments may adopt.

Motion by Mayor Randels, second by Ms. Bolin to adopt Resolution 11-22, Complete Streets Policy. Hearing no objections, the motion passed unanimously.

Item 6A. Adoption RE: FY 2011 Revised Project Priorities, Phase II 90 Day List

Ms. Gillette stated the Phase II 90 Day List is comprised of projects that are able to absorb any low bid funding that may become available. Each municipality submitted their top three projects, which are smaller and may be implemented in a very short timeframe. The City of Titusville has changed their #3 priority, a sidewalk gap project on SR 406, for a trail project on the east side of US 1.

In your package is a schedule for the work program development coming up in the next few months. In July staff will present the full project priorities list, which will include highway capacity and Complete Streets projects.

Ms. Eley stated she knew that the City of West Melbourne intended to submit a sidewalk project for Sheridan Road and it is not on the list. Ms. Gillette responded that she has received several projects from the city as part of the full project priority package, and will go back and review them to ensure that the sidewalk project is included.

Motion by Ms. Eley, second by Ms. Paccione to adopt FY 2011 Revised Project Priorities, Phase II, 90 Day List with the addition of the Sheridan Road complete street project. Hearing no objections, the motion passed unanimously.

Item 6B. Approval RE: Space Coast TPO Guidelines for Project Programming Recommendations

Mr. Kamm stated projects such as those you see on the 90 day list are not in any type of priority order. Uncertainty as to what type or how much funding will be made available for various phases has made it difficult to develop a systemized approach to prioritization. As a result, a set of guidelines was developed to help staff with identifying which projects are selected. On Monday, the TAC/CAC made two recommended changes. Item 5, the word “must be selected” is changed to “may be selected”, and Item 9 update to state that staff recommendations will be made available to the TPO Board at the same time any projects are submitted to FDOT. These projects would then be brought to the next TPO Board meeting for formal ratification.

Ms. Eley asked if the procedures will be changed based on the new planning guidelines just approved by the legislature. Will the changes impact the type of studies and processes that we follow?

Mr. Kamm responded we will have to have an opportunity to review and understand the actual language to determine if or what changes may be necessary. Mr. Gougelman stated much of the language and the processes are still in place.

Mr. Tulley commented that Item 2 speaks to maximizing fund recovery, and he could envision a situation where there might be one big desirable project vs. four or five smaller projects, which may not use up the available funds.

Mr. Kamm responded another situation is that in June you could have X amount of dollars, and then Y amount of dollars in July. Combined, one could do a whole different kind of project or several individual projects. Whether the focus will be on one big project or several smaller ones will depend on the type of funds, which project are candidates, and how much time is available to program the funds.

Mayor Tulley stated his concern was that by including this type of situation it may be given more weight deserved. Mr. Kamm responded that the objective is to maximize the funds.

Motion by Mr. Tulley, second by Mr. Nowlin to approve the Space Coast TPO Guidelines for Project Programming Recommendations. Hearing no objections, the motion passed unanimously.

Item 6C. Adoption RE: FY 2011 Space Florida Spaceport Project Priorities 90 Day List

Ms. Holt explained the Space Florida Spaceport Project Priorities are the same projects adopted as part of the TPO's current project priorities. The projects have been broken down into smaller segments and separated by phase and launch complex so that they are in a position to be eligible for any potential low bid SIS funds that become available.

Motion by Ms. Eley, second by Mr. Randels to adopt FY 2011 Space Florida Spaceport Project Priorities 90 Day List. Hearing no objections, the motion passed unanimously.

Item 6D. Approval RE: Executive Directors Performance Evaluation

Discussion on this item was moved to the end of the meeting.

Mr. Gougelman stated the evaluation conducted by the Executive Committee utilized the existing Brevard County Performance Evaluation Form. Members felt several of the questions were not applicable and will be making recommendations to change some of the criteria, and looking at setting some type of priorities for the Executive Director to use next year. A summary of the scores and comments has been included in the package. The Chairman has asked that the TPO Board delegate authority to the Executive Committee to determine if any pay adjustments are merited.

Commissioner Infantini stated she felt any decisions regarding adjustments or compensation be considered by the full TPO Board, not the Executive Committee.

Commissioner Fisher stated there are two items to be addressed, one is approval of the evaluation rating and the other is determining who will decide compensation.

Motion by Commissioner Fisher, second by Commissioner Bolin to approve the Executive Director's Performance Evaluation. Hearing no objections, the motion passed unanimously.

Mayor Tulley asked if the Chairman had requested the Executive Committee make the compensation determination or just make a recommendation back to the full board.

Mr. Gougelman stated because there is no meeting in June, the Executive Committee could move ahead more expeditiously. There are a couple of options, the Board may delegate authority to the Executive Committee, or the Executive Committee could be asked to make a recommendation and report back, or do nothing.

Mayor Tulley asked if a compensation change would not come into play until next fiscal year. Mr. Gougelman responded that July 1st, there will be changes made to FRS, and that could affect Mr. Kamm's planning for the future.

Ms. Paccione stated she would like the Executive Board make a recommendation for the TPO Board to consider.

Motion by Ms. Paccione, second by Mr. Anderson to request the Executive Board make a recommendation to the TPO Board on compensation adjustments. Hearing no objections the motion passed unanimously.

Councilwoman Eley commented if the Board needs to take action prior to July 1st, could the Board have a special meeting just for that purpose. Mr. Gougelman responded that the Board could hold a special meeting.

Commissioner Nelson stated the issue is that one of the basic parts of the Board's contract with Mr. Kamm is about to change through legislative actions regarding the retirement system.

Mr. Kamm stated FRS changes may cause him to retire July 1st.

Commissioner Infantini stated she understands his concerns, however all of the County employees are facing the same situation. Commissioner Infantini does not believe that when someone is contributing 3% of their own salary to their own retirement it is considered a pay cut.

Motion by Commissioner Infantini, second by Commissioner Anderson to have the Executive Committee make a recommendation to the full TPO Board, and if necessary hold a Special meeting in June to expedite the decision. Hearing no objections the motion passed unanimously.

The TPO Board agreed to hold a special meeting of the full TPO Board on Tuesday, May 24, 2011 at 12:00 noon to discuss the recommendations of the TPO Executive Committee.

Item 6E. Adoption RE: Resolution 11-23, Amendment to the FY 2011 thru 2015 Transportation Improvement Program

Mr. Kamm stated the TIP amendment is for the widening of I-95 from SR 514 south to the Indian River County line. It is a moving of funds from one year to another. The letting of this project has been moved to September 29th.

Motion by Mr. Anderson, second by Ms. Eley to adopt Resolution 11-23, Amending the FY 2011 through 2015 Transportation Improvement Program. A roll call vote was taken with all members voting in the affirmative.

Item 7A. Spaceport Area Transportation Study Report, Strategic Mobility 21

Mr. Kamm stated last December the TPO authorized a study of the transportation infrastructure in the spaceport area. Transportation and economic activity are extradinairily linked, and to maintain a healthy economy the TPO is looking at transportation as an economic developer. This study will help

show where perhaps in a planning arena where we could focus some of our energies. Mr. Kamm introduced Dr. Larry Mallon, the principal with Strategic Mobility 21.

Dr. Mallon introduced himself as the president of Strategic Mobility 21, Inc. a non-profit corporation who perform advanced logistics transportation studies. Our specialty is looking at former defense and federal facilities and turning them into multi-use, multi-modal facilities. Dr. Mallon introduced Mr. Kuni the project manager for this study.

Mr. Kuni made a visual presentation of the Spaceport Area Transportation Analysis to the members. Multi-modal facilities such as maritime, space, airports/runways, rail, military and highway networks were reviewed, and their activities, assets, users, and critical infrastructure described. The critical nature of the SR 401 and SR 528 bridges was presented, as well as the necessity for interaction among the cross-agencies, the increasing importance of rail, growing Department of Defense transportation demands, and the transitional processes occurring at KSC, CCAFS and Patrick AFB. Special note was given to the fact that the transition should not be done in isolation.

Mayor Randels inquired if there was any indication that FEC plans to double-track their facilities. Mr. Kuni replied it is only a consideration.

Mayor Randels questioned whether or not they were looking at replacing the rail line at the Cape Canaveral Air Force Station. Mr. Kuni responded that it is an option that is on the table and discussions have taken place with FEC.

Ms. Eley inquired about the importance of the SR 401 and SR 528 and is there is a need for a roadway that does not currently exist or just to improve these roadways.

Mr. Kuni responded a new roadway is not warranted at this time. There is an existing improvement plan for SR 528, and the other facilities need to be fully evaluated first.

Mr. Nowlin stated providing a link to the Port at the City Point hub would be a huge benefit.

Mr. Nelson commented you could spend a lot of money making improvements. Rebuilding a bridge is about a three year project and this is about a six year program, have we missed the window of opportunity.

Mr. Kuni responded improvements to the 401 bridge will pay off in big dividends once the cargo on the north side of the Port gets going due to increased use. It is also possible that if the property is on CCAFS, you could approach MILCON (Military Construction) and seek a percentage of the improvement costs.

Mr. Tulley asked what the next step is. Mr. Kamm responded the final report should provide some specific project oriented actions that we can look at incorporating into our project priorities.

Item 7B. Staff Report

Mr. Kamm reminded members that there is no meeting in June.

Item 7C. Local Government Report

No discussion on this item.

Item 7D. Florida Department of Transportation Report

Ms. Valencia updated the members on the status of various FDOT roadway projects, including the opening of the Pineda Causeway Interchange. That new exit number will be 188.

Mr. Kamm advised the members that the SR A1A Draft Scope of Services is in the agenda package.

Item 8A. Public Comment

Ms. Henry, a resident and business owner stated that she would like to request an evaluation of the Space Coast Area Transit's Beach trolley into downtown Melbourne.

Mr. Kamm responded we would follow up with Space Coast Area Transit.

Item 9. Adjourn

There being no further discussion, the meeting adjourned at 11:37 a.m.

Attest:


Laura Carter, SCTPO

(Circular stamp: Space Coast Area Transit, Melbourne, FL 32909)

As Approved by the TPO on 7-14-11