



## Space Coast Transportation Planning Organization

Brevard County Government Center  
 2725 Judge Fran Jamieson Way, Melbourne, Florida  
 Building C, 3<sup>rd</sup> Floor, Florida Room

Meeting Date: Thursday, October 13, 2011

### APPROVED MEETING MINUTES

#### Agenda

- Item 1. Call to Order
- Item 2. Presentation and Discussion RE: FDOT FY 2013 thru FY 2017 Five Year Work Program
- Item 3. Approval of Minutes, September 8, 2011
- Item 4A. Technical Advisory Committee/Citizens Advisory Committee Report
- Item 4B. Bicycle/Pedestrian and Trails Advisory Committee Report
- Item 4C. Transportation Disadvantaged Local Coordinating Board Report
- Item 5A. Approval RE: Committee Appointments
- Item 5B. Approval RE: Finance and Budget
- Item 5C. Approval RE: Revisions to Space Coast TPO Personnel Policies
- Item 5D. Approval RE: Resolutions 12-08 and 12-09, Support of TIGER III Applications for St. Johns Heritage Parkway and East Central Florida Regional Rail Trail
- Item 5E. Approval RE: Work Order 11-07R, St. Johns Heritage Parkway Benefit-Cost Analysis
- Item 6. Authorization RE: Audit Services
- Item 7A. Staff Report
- Item 7B. Local Government Report
- Item 7C. Florida Department of Transportation Report
- Item 8A. Communications
- Item 8B. Public Comment
- Item 9. Recognition of Service for Chairman Larry Schultz
- Item 10. Adjourn
- Item 11. Executive Committee Meeting

#### Space Coast Transportation Planning Organization Board Members:

Commissioner Jerry Allender	Canaveral Port Authority	Present
Commissioner Andy Anderson	BOCC District 5	Present
Commissioner Mary Bolin	BOCC District 4	Absent
Councilwoman Kathleen Burson	City of Titusville	Absent
Councilwoman Stephany Eley	City of West Melbourne	Present
Commissioner Robin Fisher	BOCC District 1	Present
Councilman Ken Greene	City of Palm Bay	Present
Councilman William Higginson	South Beaches Coalition	Absent
Councilman Jeffrey Fleis - Alternate	South Beaches Coalition	Absent

Commissioner Trudie Infantini	BOCC District 3	Present
Councilwoman Kristine Isnardi	City of Palm Bay	Absent
Councilman Mark Larusso	City of Melbourne	Present
Councilwoman Kathy Meehan	City of Melbourne	Present
Commissioner Chuck Nelson	BOCC District 2	Present
Councilman Mike Nowlin	City of Melbourne	Present
Councilwoman Michele Paccione	City of Palm Bay	Present
Mayor Rocky Randels	North Beaches Coalition	Present
Mayor Larry Schultz, Chairman	City of Rockledge	Present
Mayor Jim Tulley	City of Titusville	Present
Councilman Jake Williams	City of Cocoa	Present

**Others Present:**

Bob Kamm	Space Coast TPO Executive Director
Georganna Gillette	Space Coast TPO Staff
Laura Carter	Space Coast TPO Staff
Diana McCartney	Space Coast TPO Staff
Leigh Holt	Space Coast TPO Staff
Steven Bostel	Space Coast TPO Staff
Lorena Valencia	Florida Department of Transportation
Paul Gougelman	Space Coast TPO Legal Counsel
Tres Holton	BOCC District 5
William (Tuck) Ferrell	Friends of the Parkway
1300 Pine Tree Dr., Indian Harbour Beach, FL 32937	
Patrick McCarthy	Space Florida
P.O.B. 656, Cape Canaveral, FL 32920	
David Pierce	IOC
Liz Lackovich	District 1 Staff
Sue Hann	TAC/Palm Bay
Marshall Heard	Space Florida
Dennis Kyle	FDOT Brevard Operations
Mary Schoelzel	Florida Department of Transportation
John Denninghoff	Brevard County Public Works
Noranne Downs	FDOT Staff
Cole Goatley	Waterstone
Tim Franta	Florida Institute of Technology
4087 Meander Pl., Rockledge, FL	
Amy Gregory	Representative Goodson's Staff
George Lovette	GAI Consultants
Pam Gillespie	Congressman Bill Posey's Staff
John Denninghoff	Brevard County Public Works
Lisa Frazier	KHA
Linda Mannier	District 3 Staff

Bach McClure

Brevard County NRMO

**Item 1. Call to Order of the Space Coast TPO Board**

Chairman Schultz called the meeting to order at 9:00 a.m.

**Item 2. Presentation and Discussion RE: FDOT FY 2013 thru FY 2017 Five Year Tentative Work Program**

Ms. Schoelzel led her presentation by informing the members of the selection of Frank Day as the new director of the Department of Transportation Development. The Work Program Public Hearing will be held on October 25, 2011, at the DeLand office, and a link will be made available to participate through a webinar. Results of the Transportation Revenue Estimating Conference, held on October 3<sup>rd</sup>, reduces the trust fund cash revenue forecast for the United Planning Work Program for FY 2013 thru FY 2017 by \$897 million. Adjustments to the Work Program for District 5 are anticipated on November 15<sup>th</sup> when the final impacts are in. The results from the General Revenue Estimating Conference, which was held October 11<sup>th</sup>, are anticipated to be available the 3<sup>rd</sup> week of November for the Transportation Regional Incentive Grant Program (TRIP) and the County Incentive Grant Program (CIGP). The decision of the Department is to fund only two regional projects in the fifth year, and they are the Wekiva Parkway and the I-4 managed lanes.

Ms. Valencia provided an update to the members on current completed projects and projects under construction in Brevard County.

Mr. Kamm inquired about the amount of funding being dedicated to the I-4 and Wekiva projects.

Ms. Schoelzel estimated funding at \$1.7 billion for the Wekiva Parkway and \$2.3 billion for the I-4 project.

Ms. Downs stated the Wekiva Parkway project is still in negotiations with multiple partners, so the dollar amounts are uncertain. A financial analysis is being conducted on the I-4 project and a public/private partnership is expected utilizing SIS monies.

Mr. Kamm asked if the scope of these two projects would conflict with the equity between districts.

Ms. Downs responded the equitability of these two multiple partnership projects was based on funds between districts and explained how it is computed. She stated Brevard County continues to receive more than 80% of the district's fair share.

Mr. Kamm inquired if funding for these two projects is expected to extend beyond FY 2017.

Ms. Downs responded yes, it is a possibility for the projects to continue to FY 2030, however, it is too early to determine the scope of the district's involvement in the project.

Mr. Kamm pointed out the deadline for formal comments on the Tentative Work Program being November 7<sup>th</sup>; however the estimated revenue impacts are not expected until November 15<sup>th</sup>. He further inquired about the \$15 million of urgently needed space project funding for new projects with Space Florida in FY 2013 not being addressed in the budget.

Ms. Downs stated the budget and list of projects remains uncertain at this time. She stated the need to work together to ensure that everyone receives a fair share of the available monies for their highest priority projects.

Chairman Schultz summarized members' concerns regarding space projects, concerns with toll roads utilizing public funds, and the impact and equity of 5<sup>th</sup> year projects on Brevard County.

Mayor Randals inquired about Brevard County's equitable share computation.

Ms. Schoelzel detailed the percentages being designated for Brevard.

Mr. Anderson asked for a report listing a historical accounting of Brevard's gas tax revenues.

Ms. Schoelzel responded a historical accounting of gas tax revenues, a fair share computation report, as well as a project funding source report would be provided to Mr. Kamm to distribute to the TPO members.

**Item 3. Approval of Minutes – September 8, 2011**

***Motion by Mayor Randels, second by Ms. Eley to approve the TPO meeting minutes of September 8, 2011. Hearing no objections, the motion passed unanimously.***

**Item 4A. TAC/CAC Committee Report**

Ms. Hann reviewed the actions taken by the TAC/CAC at their meeting October 10<sup>th</sup> meeting.

***Motion by Ms. Eley, second by Mr. Greene to be in receipt of the TAC/CAC meeting minutes from October 10, 2011. Hearing no objections, the motion passed unanimously.***

**Item 4B. Bicycle/Pedestrian and Trails Advisory Committee Report**

Ms. Gillette reported on International Walk to School Day, held on October 5, 2011, 38 schools (2 more schools than last year) participated and it was very successful. Safe Routes to School funding was awarded with Melbourne receiving \$418,000 for sidewalks at University Park Elementary in FY 2015, Titusville receiving low bid funding that will be used to continue work for Coquina Elementary and Andrew Jackson Middle schools in FY 2013, and West Melbourne's funds were advanced for Hollywood Blvd. from FY 2013 to 2012. The BPTAC Committee will meet on October 24, 2011 at which time they will discuss and review the Bicycle-Pedestrian Mobility Plan scope of services.

**Item 4C. Transportation Disadvantaged Local Coordinating Board Report**

This item was deferred to November.

**Item 5A. Approval RE: Committee Appointments**

*Motion by Mr. Allender, second by Mayor Randels to approve the consent agenda for Item 5A. Hearing no objections, the motion passed unanimously.*

**Item 5B. Approval RE: Finance and Budget**

*Motion by Mr. Allender, second by Mayor Randels to approve the consent agenda for Item 5B. Hearing no objections, the motion passed unanimously.*

**Item 5C. Approval RE: Revisions to Space Coast TPO Personnel Policies**

Ms. Infantini inquired about the definition for full time status of employees regarding benefits.

Mr. Kamm responded this is a clarification of the definition for full time status.

*Motion by Ms. Paccione, second by Mr. Williams to approve the consent agenda for Item 5C. Hearing no objections, the motion passed unanimously.*

**Item 5D. Approval RE: Resolutions 12-08 and 12-09, Support of TIGER III Applications for St. Johns Heritage Parkway and East Central Florida Regional Rail Trail**

Mr. Kamm stated a request was made by the City of Palm Bay at Monday's TAC/CAC meeting to modify the project limits for the TIGER III St. Johns Heritage Parkway grant application. Therefore, you are being provided a revised limit and schedule for Resolution 12-08.

*Motion by Ms. Eley, second by Ms. Paccione to approve Resolution 12-08 as amended and Resolution 12-09. The motion passed unanimously.*

**Item 5E. Approval RE: Work Order 11-07R, St. Johns Heritage Parkway Benefit-Cost Analysis**

This item was deferred to November.

**Item 6A. Authorization RE: Audit Services**

Ms. Carter explained to the members that following their request last month that we seek an outside auditing firm she had obtain the following options. 1) to use the Metroplan Orlando's contracted

auditing firm of Foster & Sons, who are already very familiar with the operations of a TPO but who will also need to be given access to SAP to be able to pull our financial records, 2) to use the County's contracted auditing firm of Berman Hopkins who have done our audits in the past and are already authorized to access the County's SAP system, and 3) to go through the RFP process, which can be done however due to the nature of the type of audit we will require it will limit the number of firms who would be qualified.

***Motion by Ms. Eley, second by Mayor Randels to approve Option 1, to piggyback onto Metro Plan Orlando's RFP for an audit.***

***Motion was approved by Chairman Schultz, Ms. Eley, Ms. Paccione, Mayor Tulley, Mr. Allender, Mayor Randels, and Ms. Meehan. Opposed were Mr. Williams, Ms. Infantini, Mr. Larusso, Mr. Fischer, Mr. Nelson, Mr. Nowlin, Mr. Greene, and Mr. Anderson. The vote was seven to eight, so the motion failed.***

***Motion by Mr. Williams, second by Mr. Nelson to approve Option 2, to piggyback onto Brevard County's RFP for an audit. Motion was approved by Mr. Williams, Mr. Fischer, Mr. Nelson, and Chairman Schultz. The vote was four to eleven, so the motion failed.***

***Motion by Ms. Infantini, second by Mr. Anderson to approve Option 3, for Request for Proposals. Motion was opposed by Mr. Nelson and Ms. Paccione. The motion passed by a simple majority.***

#### **Item 7A. Staff Report**

Mr. Kamm stated the TPO Strategic Plan would be on the November agenda, so comments should be made by October 21. He then introduced Carol Holden, the new Administrative Professional.

#### **Item 7B. Local Government Report**

There was no discussion on this item.

#### **Item 7C. Florida Department of Transportation Report**

Ms. Valencia provided an update on current completed projects and projects under construction in Brevard County.

#### **Item 8A. Communications**

There was no discussion on this item.

#### **Item 8B. Public Comment**

There was no discussion on this item.

**Item 9. Recognition of Service for Chairman Larry Schultz**

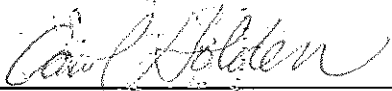
This item was deferred to November.

**Item 10. Adjourn**

There being no further discussion, the meeting adjourned at 11:06 a.m.

**Item 11. Executive Committee Meeting**

Attest:



*Carol Holden*

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Carol Holden, SCTPO

As Approved by the TPO on 11/10/11